



**Gila County Community College District
Governing Board Work Session Meeting
Gila Pueblo Campus
November 1, 2018
APPROVED**

A Work Session Meeting of the Gila County Community College District Governing Board was held via ITV on November 1, 2018, in Room 522 at the Gila Pueblo Campus and Room 402 at Payson Campus, Gila Community College, pursuant to A.R.S. §38-431.02(B), notice having been duly given.

Governing Board Members Present:

Jay Spehar, President
Jan Bocker, Vice President and Secretary
Kurt Knauss, Member
Samuel I. Moorhead, Member

Governing Board Members Absent:

Jennifer White, Member (Excused absence)

Staff Present:

B. Stephen Cullen, Senior Dean, Pat Burke, GPC Campus Dean, Pam Butterfield, Payson Campus Dean, Ron Carnahan, Project Coordinator IT Gila County, Susan Gallo, Fiscal Coordinator, Leitha Griffin, PR Coordinator, L.Q. Harris, Software Support Specialist, Charles Shire, Gila County Attorney's Office and Chastity Van Buskirk, Administrative Assistant.

OTHER GUESTS: Pia Wyer of the Payson Roundup

1. Call to Order * Roll Call * Pledge * Acknowledge Guests

President Spehar called to order the Gila County Community College District Governing Board Work Session meeting at 9:03 a.m. on November 1, 2018. President Spehar called roll and stated that there was a quorum and an excused absence for Member White. President Spehar called for guests in Globe and Payson. There were no guests at the Globe Campus. Pia Wyer of the Payson Roundup was a guest at the Payson Campus.

President Spehar asked that the Board proceed to Item 2.B. while waiting for copies of the current tuition schedule.

2. Discussion

A. Review and discuss the 2019-2020 Tuition and Fee Schedule/Information/Discussion

Senior Dean Cullen and Vice President Bocker provided some information but did not have the appropriate copies available to verify amounts. It had been determined at a previous meeting that a flat rate of \$75 per credit hour inclusive of 12 credit hours would be charged during the 2018-19 year. President Spehar asked that this item be placed on the December agenda so that our tuition schedule time commitment to EAC could be met. (Copy attached and made a part of the official minutes.)

B. Agreement with Trinity Baptist Church/Information/Discussion

Senior Dean Cullen informed the Board that the termination date of this agreement had come and gone and needed to be renewed. He stated that on the recommendation of Counsel, agreements of this sort will now be referred to as agreements instead of Memorandums of Understanding. Currently there are eighty students taking walking and stretching classes at this facility and the cost to the College is \$200 per semester. (Copy attached and made a part of the official minutes.)

President Spehar directed the Board back to Item 2.A.

C. Freedom of Expression Committee/Information/Discussion

President Spehar provided information on the Freedom of Expression Committee which is a newly passed statute. During the summer, President Spehar requested that Member Moorhead chair the committee to make sure we are in compliance. Member Moorhead informed the Board that he had Deans Burke and Butterfield supply names to fill the committee slots. In Payson those named are Dean Butterfield, instructor Cheryl Ritch, and student Bailee Taylor. In Globe those named are Dean Burke, instructor Everett York and student Natasha Villalobos. He stated that EAC has devised a policy to address the requirements of the new law and it will be adapted for GCC. He outlined his plan for meeting deadlines. President Spehar added that our Government Affairs people put a lot of work into providing us with the necessary information to be sure we are in compliance.

3. Reports/Information/Discussion**A. President/Board Report/Information/Discussion**

President Spehar thanked the Board members for facilitating his participation during his absence. He also stated that it was good to be back and he appreciated the Board members.

B. Sr. Dean's Report/Information/Discussion

Senior Dean Cullen reported that he had some items to add to his submitted report.

Senior Dean informed that he and Dean Butterfield will be meeting with the Tonto Apache Tribe in Payson on the 7th of November at 10:00 a.m. to discuss Work Force Development.

On the topic of training for Tribal entities, Mohave County has not responded back to him.

Senior Dean stated that he drove to Yavapai Apache Reservation and met with them a month ago, and they assured him that they would move forward with the second phase but he has not heard from them since. Those two Tribal projects are not moving forward at this time.

Senior Dean reported that PBS Channel 8, which is part of ASU, has contacted GCC and they wish to come into the Regional Training Center at 2:00 p.m. on November 9th to look at our programs. He stated he would like to have a member of the Board present and representation from FreePort McMoRan. President Spehar stated that he would be there.

He informed that today, November 1, at 11:00 a.m., before the Planning and Steering Committee Dean Burke and he will participate in the meeting to make sure that the Industrial Plant Technology Program is put on the active list of courses for spring semester.

Senior Dean reported that the Nursing Building in Payson is completed. There are a couple of items to be completed which include the sidewalk, the steps to the building and a shed to be reassembled.

In Payson the security communication system should be installed within the next week or so. There was a delay in securing some of the hardware.

Senior Dean asked Dean Butterfield to share news regarding the Foundation in Payson.

Dean Butterfield reported that the Aspire Arizona Foundation will be paying for up to 3 dual credit courses for each high school student regardless of merit next year. This will be a great savings to parents.

C. Financial Report/Information/Discussion

Susan stated that included in the Board packets are the financials for August 2018 and September 2018. She stated that we do not have a final for June 2018 yet and we have not received the final billing for that fiscal year or the first quarter billing. She reported that the good news is that the audit for 2016 -2017 is complete and awaiting publication. **(Audio contact lost)** Susan reported that all the financials for 2017-18 are prepared for our consultant to compile and send to the Auditor General's Office by December 31st and that will put us back on line and on time. (Copies attached and made a part of the official minutes.)

Vice President Bocker asked for the status of our contract renewal with EAC before giving her report on the accreditation update.

President Spehar reported that the County Manager who handles our contract is out on medical leave. He stated that the employees should not be concerned about the renewal, because our relationship with the new EAC Administration is strong and he has been in touch with Vice President Welker on a regular basis regarding the contract.

4. Standing Business**A. Update on the Accreditation Strategy/Information/Discussion**

Vice President Bocker stated that she will be in touch with the woman who handles accreditation candidacy at the Higher Learning Commission.

B. Update on Board Policy Strategy /Information/Discussion

Vice President Bocker informed that there was a survey done and distributed to existing and potential students who are 55 and over in Globe and Payson communities regarding the type of classes they are taking or would be interested in taking. A brief recap shows that the largest percentage of current students and students who have taken courses listed the Wellness Center followed by exercise classes. The survey looked at academic, vocational, and personal enrichment courses. She stated that they are still sifting through the information and will get more information to the Board.

C. Update on the Legislative Strategy/Information/Discussion

President Spehar informed that the major issue over the summer was the Freedom of Expression Committee statute and the complications involved in establishing the committee. He stated that the Government Affairs people are gathering information on what a Provisional Community College is and this information will be provided to the Higher Learning Commission. President is keeping an eye on 301 reform.

D. Update on Communication Strategy/Information/Discussion

Leitha Griffin informed that San Carlos High School requested a tour of our campus for their seniors. Approximately 40 seniors toured the campus and the RTC. Gila County Manager, Mr. Menlove, and Sherry Grice toured both facilities the beginning of October.

Leitha stated that GCC had a booth at the hospital Health Fair in Globe and our nursing students were involved both here and at the Payson Health Fair.

Leitha reported that she had an informal meeting with Bobby Davis and Jerri Medina from Arizona at Work. A topic of discussion was another WorkForce Development survey. They will be meeting again November 30th to discuss the Payson target age for the survey. Programs being discussed are Hospitality, Gaming, Retail, and secondary would be Building Trades. She informed that Bobby Davis will be in touch with Yavapai Community College which has a 3-2 model. This model requires students to be in class 3 days and work at a business for 2 days. The students are not paid because it is on the job training, but the businesses pay the student tuition. She said she would bring more information to the Board in case this would be something we would be interested in.

The BeeLine Bus now has a wrap on the back purchased by the College. When operation starts November 30th, there will be a picture of our beautiful Payson Campus along with information. This advertisement is contracted for 2 years.

Leitha informed that she is working on flyers for the community and the program for the Veteran's Memorial Ceremony on Monday, November 12th at 2:00 p.m.

Spring registration began on October 15th.

She informed that she is working on forming a focus group with 10 people from each campus for our website. She will keep the Board updated.

Leitha reported on the topic of ASU and PBS that Senior Dean spoke about earlier. Leitha spoke with a journalism student who is working on an assignment. Corey Foster told her that our facility (RTC) would be a great facility and program for her to do her assignment on. PBS will be airing the documentary statewide. The visit will take place on November 9th.

Leitha informed that there has been such great success with our Education Teacher Career Task Force that there will be another meeting next Wednesday evening. ASU and GCU will be in attendance.

E. Update on Partnering Strategy/Information/Discussion

President Spehar reported that there has already been information on partnerships. President said that Senior Dean Cullen discussed the Mohave and Yavapai Tribal partnerships earlier and we will see where this goes. President Spehar found the San Carlos Outreach very interesting and our partnership with the San Carlos Apache Tribe continues to thrive. He stated that our partnership with Gila County continues to thrive also. We learned at an earlier meeting that our County funding was being reduced but the County has been able to provide in-kind services for us. A strategic plan is being worked on for work at the Payson Campus.

President Spehar stated that the Regional Training Center is dear to him as he claims to be the Godfather of the existing facility. He informed that the facility is a model of what can be done in a community. Our partnering with the community of Payson with Mr. Davis and colleagues has been centered on the need to forge public and private sector partnerships.

F. Update on Funding Strategy/Information/ Discussion

Member Moorhead spoke regarding the funding that took place for the Veteran's Memorial Circle. There are over 20 benefactors that privately donated to the project. A major benefactor was the American Legion families. The VFW and members of our Board also contributed. President asked if there were any questions regarding funding strategy; there was no response.

President congratulated Member Moorhead on all his work on the Veteran's Memorial Circle. Member Moorhead gave praise to Leitha for her work.

5. General Information and Discussion of the Same

A. The next District Governing Board meeting date will be December 6, 2018 at 9:00 a.m.

B. Future Agenda Requests

President asked Chastity to make the Freedom of Expression Committee updates part of a standing item.

Vice President Bocker stated that knowing the Tuition Schedule will be on the agenda next month she wanted to provide information on the dual credit tuition which currently is \$55 and \$75 for general tuition.

6. Adjournment/Action

President Spehar called for a motion to adjourn for 10 minutes. It is 10:10 a.m. and return will be 10:20 a.m.

Motion 11012018#1

Member Knauss moved to adjourn the Work Session. Vice President Bocker seconded the motion. All in favor signify by saying aye. Opposed signify by saying nay; there was no response. Ayes have it. Meeting adjourned.

Governing Board Minutes

November 1, 2018

Meeting adjourned at 10:10 a.m.

Respectfully submitted,



Chastity Van Buskirk
Recording Secretary

Attest:



Jan Brocker
Vice President - Secretary